

## RISK ASSESSMENT: COVID-19

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| <b>DATE:</b>   | JANUARY 2022                                      |
| <b>REVIEW:</b> | CONTINUALLY & IN LINE WITH ANY GOVERNMENT UPDATES |

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| <b>HAZARD:</b>   | <b>CONTACT WITH SOMEONE SUFFERING FROM CORONAVIRUS</b>  |   |                                     |  |
| <b>EXISTING RISK LEVEL:</b>                                    | <b>HIGH</b> <input type="checkbox"/>  | <b>MEDIUM</b> <input checked="" type="checkbox"/> | <b>LOW</b> <input type="checkbox"/> | <b>NEGLIGIBLE</b> <input type="checkbox"/> |
| <b>CONTROL MEASURES:</b><br><br>(RESPONSIBILITY:<br>ALL STAFF) | <p>Anyone displaying COVID-19 symptoms must isolate and are encouraged to take a PCR test and engage in NHS Test and Trace if contacted. Regular reminders are given to the school community via social media and Class Dojo.</p> <p>If anyone in school develops COVID-19 symptoms, however mild, they will be sent home and advised to follow public health.</p> <p>Any pupil awaiting collection, will be left in a room on their own if possible and safe to do so. A window will be opened for fresh air ventilation if possible. Appropriate PPE will also be used if close contact is necessary. Any rooms they use will be cleaned after they have left.</p> <p>Staff will take part in Lateral Flow Testing twice per week/ 3- 4 days apart. <i>Testing remains voluntary but is strongly encouraged</i></p> <p>School will ask parents and other visitors to take a lateral flow device (LFD) test before entering the school where possible</p> <p>There is no need for primary age pupils (those in year 6 and below) to regularly test, unless they have been identified as a contact for someone who has tested positive for Covid-19 and therefore school advises to take lateral flow tests every day for 7 days.</p> <p><b><i>From 11 January pupils and staff who a receive positive lateral flow device (LFD) test results for coronavirus will be required to self-isolate immediately but will not be required to take a confirmatory PCR test unless they have symptoms</i></b></p> <p><b><i>From 17 January staff who receive a positive result either by lateral flow or PCR will be able to return to work if they have a negative test result on day 5 and 6 of isolation. Staff who have a negative test result on the morning of day 6 can return to work that day.</i></b></p> <p>From 14 December 2021, adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result. Daily testing of close contacts applies to all contacts who are:</p> <ul style="list-style-type: none"> <li>• fully vaccinated adults – people who have had 2 doses of an approved vaccine</li> <li>• all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status</li> <li>• people who are not able to get vaccinated for medical reasons</li> <li>• people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine</li> </ul> <p>Children under 5 years are exempt from self-isolation and do not need to take part in daily testing of close contacts.</p> <p>If anyone who comes into school develops a new and continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), school will:</p> |   |                                     |  |

•send them home - advise them to follow the guidance for possible or confirmed coronavirus (COVID-19) infection

• advise them to arrange to have a test as soon as possible to see if they have coronavirus (COVID-19)

*Those in the same household do not need to isolate if double vaccinated or under 18 and have no symptoms.*

### **Wearing of face coverings**

School recommends that face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas.

Health advice continues to be that children in primary schools should not be asked to wear face coverings.

Face coverings do not need to be worn when outdoors.

There are some circumstances where people may not be able to wear a face covering. School is mindful and respectful of such circumstances. Some people are less able to wear face coverings, and the reasons for this may not be visible to others. In relation to education settings, this includes (but is not limited to):

- people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability
- people for whom putting on, wearing or removing a face covering will cause severe distress
- people speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate
- to avoid the risk of harm or injury to yourself or others
- you are also permitted to remove a face covering in order to take medication.

School will hold a small contingency supply of face coverings available for people who:

- are struggling to access a face covering
- are unable to use their face covering as it has become damp, soiled or unsafe
- have forgotten their face covering Staff and pupils may consider bringing a spare face covering to wear if their face covering becomes damp during the day

When wearing a face covering, staff, visitors and pupils should:

- wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- avoid touching the part of the face covering in contact with the mouth and nose, as it could be contaminated with the virus
- change the face covering if it becomes damp or if they've touched the part of the face covering in contact with the mouth and nose
- avoid taking it off and putting it back on a lot in quick succession to minimise potential contamination

When removing a face covering, staff, visitors and pupils should:

- wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing
- only handle the straps, ties or clips
- not give it to someone else to use • if single-use, dispose of it carefully in a household waste bin and do not recycle
- once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them.
- if reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric

### **School will be well ventilated**

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| <p>School understands that it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained. School will balance the need for increased ventilation while maintaining a comfortable temperature</p> <p>Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air. If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so).</p> <p><b>Vulnerable children</b></p> <p>Where pupils who are self-isolating are within the definition of vulnerable, systems are in place to keep in contact with them, particularly if they have a social worker.</p> <p>School may deem some children as vulnerable who are not officially in statutory systems and will seek to support any children who they believe may have challenging circumstances at home.</p> <p>When a vulnerable pupil is asked to self-isolate, school will:</p> <ul style="list-style-type: none"> <li>• notify their social worker (if they have one) and, for looked-after children, the local authority virtual school head</li> <li>• agree with the social worker the best way to maintain contact and offer support</li> <li>• check if a vulnerable pupil is able to access remote education support</li> <li>• support them to access it (as far as possible)</li> <li>• regularly check if they are accessing remote education</li> <li>• keep in contact with them to check their wellbeing and refer onto other services if additional support is needed. Contact will be made via phone call or face to face visit.</li> </ul> |                                      |  |  |  |
| <b>REMAINING RISK LEVEL:</b>  | <b>HIGH</b> <input type="checkbox"/> | <b>MEDIUM</b> <input type="checkbox"/> | <b>LOW</b> <input checked="" type="checkbox"/> | <b>NEGLIGIBLE</b> <input type="checkbox"/> |

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| <b>HAZARD:</b>   | <b>SPREADING INFECTION DUE TO TOUCH, SNEEZES AND COUGHS</b>  |   |  |  |
| <b>EXISTING RISK LEVEL:</b>  | <b>HIGH</b> <input type="checkbox"/>   | <b>MEDIUM</b> <input checked="" type="checkbox"/> | <b>LOW</b> <input type="checkbox"/>            | <b>NEGLIGIBLE</b> <input type="checkbox"/> |
| <p><b>CONTROL MEASURES:</b></p> <p><b>(RESPONSIBILITY: ALL STAFF/SITE STAFF)</b></p> | <p><b>Hand Hygiene:</b></p> <p>Everyone in school will:</p> <p>Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using <a href="#">NHS guidelines</a>, or use alcohol-based hand sanitiser to cover all parts of their hands</p> <p>Pupils will clean their hands regularly.</p> <p>Pupils will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p> <p>Help will be available for any pupils who have trouble cleaning their hands independently. Young children will be supervised during hand washing.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>The 'catch it, bin it, kill it' approach continues to be very important.</p> <p><b>Use of PPE</b></p> <p>Most staff in schools will not require PPE beyond what they would normally need for their work</p> |   |  |  |
| <b>REMAINING RISK LEVEL:</b>   | <b>HIGH</b> <input type="checkbox"/>   | <b>MEDIUM</b> <input type="checkbox"/>            | <b>LOW</b> <input checked="" type="checkbox"/> | <b>NEGLIGIBLE</b> <input type="checkbox"/> |

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| <b>HAZARD:</b>   | <b>SPREADING OF INFECTION THROUGH CONTACT WITH CORNAVIRUS ON SURFACES</b>  |   |  |  |
| <b>EXISTING RISK LEVEL:</b>  | <b>HIGH</b> <input type="checkbox"/>   | <b>MEDIUM</b> <input checked="" type="checkbox"/> | <b>LOW</b> <input type="checkbox"/>            | <b>NEGLIGIBLE</b> <input type="checkbox"/> |
| <b>CONTROL MEASURES:</b><br><br><b>(RESPONSIBILITY:<br/>ALL STAFF /<br/>CLEANERS / SITE<br/>STAFF)</b> | <p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> <li>• Banisters</li> <li>• Classroom desks and tables</li> <li>• Bathroom facilities (including taps and flush buttons)</li> <li>• Door and window handles</li> <li>• Furniture</li> <li>• Light switches</li> <li>• Reception desks</li> <li>• Teaching and learning aids</li> <li>• Books and games and other classroom-based resources</li> <li>• Computer equipment (including keyboards and mouse)</li> <li>• Sports equipment</li> <li>• Hard toys</li> <li>• Telephones</li> <li>• Outdoor play equipment</li> </ul> <p>Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes.</p> <p>Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> |   |  |  |
| <b>REMAINING RISK LEVEL:</b>   | <b>HIGH</b> <input type="checkbox"/>   | <b>MEDIUM</b> <input type="checkbox"/>            | <b>LOW</b> <input checked="" type="checkbox"/> | <b>NEGLIGIBLE</b> <input type="checkbox"/> |