

Sandon Primary Academy Early Education: Nursery Provision Policy

Sandon Primary Academy follows the Stoke on Trent admissions arrangements for community and voluntary controlled Nursery Settings, Primary Schools and Secondary Schools.

Nursery Provision

Children aged three by 31st August are able to attend our Nursery in the September of that year.

Sandon Primary Academy offers 30 hours of Nursery provision per week. 15 of these hours are funded for all children by the Local Authority with some parents entitled to 30 funded hours dependent upon circumstances.

The Academy offers a top up to 30 hours option for those only entitled to 15 hours - chargeable at a rate of £20.00 per week.

15 funded hours only

15 funded hours take the form of;

- [Start of the week \(Monday FULL DAY / Tuesday FULL DAY / Wednesday AM\)](#)

There is no option to choose your own weekly pattern. Where a child's attendance does not meet the requirements of the school - the Local Authority may remove funding. The hours attended must be the hours claimed for.

30 hours (funded or top up)

Children attending the Nursery for 30 hours per week (either funded or top up) will attend Monday to Friday 8.45am to 3.15pm. There is no facility to do 30 hours over less days.

For those entitled to 30 funded hours, there is no facility to only use part of them (e.g. 20 hours). If you do not wish to claim 30 hours, then 15 hours is the next step. Where a child's attendance does not meet the requirements of the school - the Local Authority may remove funding. The hours attended must be the hours claimed for.

Similarly, parents topping up can only pay to top up to 30 hours (£25.00 per week). There is no facility to pay less and partly top up.

Parents wishing to find out whether they are entitled to 15 or 30 funded hours should visit;

<https://www.childcarechoices.gov.uk/>

REVIEW: Annually (Sept 2026)